



**Metropolitan Human Services District
Board of Directors Meeting
June 25, 2021 | 12:30pm
3100 General DeGaulle Drive, New Orleans, LA 70114**

MHSD fulfills its statutory role as the planning body for the behavioral health, addiction and intellectual/developmental disability services for the residents of Orleans, Plaquemines and St. Bernard Parishes by ensuring that eligible residents in these parishes have access to person centered and recovery focused supports designed to optimize their role in the community.

Minutes

- I. Call to Order
 - A. Meeting was called to order 1:33 p.m. by Chair Gary Mendoza and it was determined that a Quorum was present.

- II. Attendance
 - A. A quorum was present consisting of Gary Mendoza, Michael Pechon, Dr. Ariel Lloyd, Mike Miller, Charlotte Parent, Leslie Prest, Dr. Sarintha Stricklin,
 - B. Absent from the meeting were Dr. Marcus A. Bachhuber, Dr. Cathy Lazarus, Stanley Simeon, Tenisha T. Stevens, Dr. Brian L. Turner, and B. Gerard Woodrich.
 - C. Other individuals in attendance were Rochelle Head-Dunham, MD, DFAPA, FASAM, MHSD Executive Director/Medical Director; Traci Brown, MHSD CFO; Steven Farber, MHSD Deputy Director; Karen Canales, Executive Staff Officer to MHSD Executive Director/Medical Director and Julie Olsen, Plaquemines Community CARE Centers Foundation, Inc.

- III. Approval of the May 26, 2021 Minutes
 - A. Minutes were reviewed and approved by motion of Mr. Miller, seconded by Ms. Parent, all voted in favor.

- IV. Monitoring Reports
 - A. Monthly Dashboard

Dr. Dunham reviewed the dashboard, telehealth, and utilization reports for the month of March and the past two Fiscal years to compare service utilization services at MHSD.

B. Fiscal Report

1. Chair Gary Mendoza reviewed the Analysis for FY 21 as of June 30, 2021 which was introduced by CFO Traci Brown at the Fiscal Committee prior to the Board meeting.

C. June Reports

1. Budget Review. The Budget has not been approved yet and it will be discussed at the next Board meeting.
2. 2nd Quarter Media Report - Dr. Dunham reviewed the report with the board and addressed what the media buy looks for the agency. The categories within the report is what MHSD engages the most in. She expressed the huge responsibility of making sure persons served -- indigent, underinsured and insured by Medicaid -- know of the services that we offer. It has been desired to aggressively advertise via the number of ads and TV appearances.
3. Executive Director Report. Dr. Dunham reviewed the report provided to the board and discussed the FY21 Accomplishments for MHSD and also reviewed some of the MHSD FY 22 Goals as below:
 - **Supervisory Trainings** – Completed Part One: Using Key Performance Indicators to drive performance; Part Two: Coaching for Successful Performance
 - **Data-Performance Activities** – Divisional and Individual Dashboards for agency monitoring
 - **IDD Goes Paperless** – implement an electronic process for scanning and filing individual records for easier access and shared entry between staff
 - **Team-based Care** – Diversification of Interdisciplinary teams and instructional guidance for meetings to promote improved clinical outcomes
 - **Certified Community Based Health Clinic (CCBHC)** – apply for certification status for CCBHCs using the National Council of Wellbeing’s Quality Standards
 - **Commission on Accreditation of Rehabilitation Facilities (CARF)** Accreditation Prep – for the entire agency and /or the MAT/OBOT Component
 - **Implementing the SMART Tool** – to evaluate the level of diversity and inclusiveness at MHSD and strategies for improvement
 - **Mental Health First Aid (MHFA) Collaborative** – Partner with the Louisiana Public Health Institute (LPHI) and the National Association of Mental Illness (NAMI) to pool trainer resources for community-wide trainings on MHFA
 - **Louisiana Primary Care Association (LPCA) Collaborative** – partner with LPHI and Institute of Women and Ethnic Studies (IWES) in identifying and providing services for pregnant and post-partum females requiring mental and addiction services
 - **Diversity, Equity, and Inclusion (DEI) Targeted Efforts** – incorporate opportunities for conversations, trainings, and assessments to ensure a culture that embraces and maximizes the benefits of our differences

Mr. Mendoza requested a motion to accept all reports, Ms. Parent made a motion, and it was seconded by Mr. Miller, all voted in favor.

V. Decision Information

Dr. Dunham communicated to the Board that she would be out of the office the second part of August 2021 as she will be presenting out of State. Chairman Mendoza requested input by the Board and decided that the August meeting will be postponed until September 2021.

VI. Consent Agenda.

No consent agenda items were presented

VII. Self-evaluation: Board Performance Review

Chairman Gary Mendoza proposed training for the 4 Board Members that joined recently, and it will be held at the September meeting to be able to review in person before the regular Board Meeting. Karen will assist in providing a hard copy binder that Gary will review with those members.

VIII. Adjourn

A motion to adjourn the meeting was made at 2:30 PM by Mr. Pechon, seconded by Dr. Stricklin; all in favor, motion passed.